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POSTDOCTORAL GUIDELINES

**Global Reach Program
Dana Abadi Perguruan Tinggi (DAPT) - LPDP**

Directorate of Research Funding and Ecosystem



Directorate of Research Funding and Ecosystem

Postdoctoral Global Reach Program

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Postdoctoral Global Reach Program

1. Introduction

The Postdoctoral Global Reach Program is a research funding initiative of Universitas Indonesia designed to strengthen the University's research ecosystem by fostering international collaboration, enhancing research capacity, and increasing high-quality scientific publications. The program provides opportunities for outstanding Ph.D. graduates from domestic and international universities to conduct postdoctoral research at Universitas Indonesia under the supervision of a UI faculty member serving as the Host Researcher.

Through this program, Universitas Indonesia aims to expand global research partnerships, promote knowledge exchange, and contribute to the University's vision of becoming a world-class research university.

2. Objectives

The Postdoctoral Global Reach Program aims to:

1. Strengthen international research collaboration between UI and leading research institutions worldwide.
2. Enhance the quality and quantity of high-impact scientific publications.
3. Support the professional development of early-career researchers through postdoctoral research activities.
4. Expand international academic and research networks.
5. Improve the global visibility and research reputation of Universitas Indonesia.

3. Eligibility Criteria

A. Host Researcher

The Host Researcher must:

1. Be a faculty member of Universitas Indonesia holding a valid NIDN, NIDK, or NUPTK.
2. Be listed as an eligible Host Researcher in the official Postdoctoral Global Reach Host Researcher List ([https://bit.ly/Global Reach Researcher](https://bit.ly/Global_Reach_Researcher)).
3. Express willingness to participate in and submit a proposal under the PUTI Joint Supervision Global Reach Program as the Host Researcher through the RISE UI system (rise.ui.ac.id).
4. Be willing to supervise and mentor the Postdoctoral Researcher throughout the program.

5. Have an established research track record relevant to the proposed research.
6. Provide academic supervision and access to the necessary research facilities throughout the duration of the program.

B. Postdoctoral Researcher

Applicants must:

1. Hold a doctoral (Ph.D.) degree.
2. Have published at least two (2) articles in Scopus-indexed international journals ranked in Quartile 2 (Q2) or higher, as the first author or corresponding author. Publications resulting from international research collaborations will be considered an added advantage during the selection process.
3. Submit a research proposal aligned with the Host Researcher's expertise and research group's roadmap.
4. Submit the following supporting documents:
 - Cover Letter;
 - Comprehensive Curriculum Vitae (including a full publication list);
 - Official Ph.D. Degree Certificate or Academic Transcript in English;
 - Research Proposal (maximum three pages);
 - Contact information for two referees, one of whom must be the Ph.D. supervisor;
 - Three selected publications (PDF) and other supporting documents; and
 - Recommendation Letter from the Host Researcher at Universitas Indonesia.
5. Commit to achieving the required program outputs.
6. Be willing to conduct the postdoctoral research on a full-time basis throughout the contract period.
7. Not hold a permanent full-time position at another institution during the postdoctoral appointment, unless prior approval is obtained from UI.
8. Prospective Postdoctoral Researchers who have not yet identified or established contact with a Host Researcher at Universitas Indonesia may seek assistance from the Directorate of Research Funding and Ecosystem (DPER) by contacting dper@ui.ac.id. DPER will facilitate the initial correspondence and assist in connecting applicants with prospective Host Researchers whose expertise aligns with the proposed research.
9. Applicants who already have an established connection with a prospective Host Researcher at UI are welcome to communicate directly with the Host Researcher regarding potential collaboration before submitting their application.

C. Key Performance Indicator (KPI)

The Postdoctoral Researcher is required to have at least two (2) first-author manuscripts accepted for publication by September 2027 in top-tier, Scopus-indexed Q1 journals (ranked in the top 10% of their Scopus sub-subject categories at the time of manuscript submission)

4. Application Procedure

- a. The applicant identifies and obtains agreement from a Universitas Indonesia faculty member listed as an eligible Host Researcher in the official Host Researcher List, available at [https://bit.ly/Global Reach Researcher](https://bit.ly/Global_Reach_Researcher) to serve as the Host Researcher.
- b. The applicant and the Host Researcher jointly prepare the research proposal.
- c. The applicant completes and submits all required application documents.
- d. Applications must be submitted online through the designated application portal ([https://bit.ly/Postdoc Global Reach](https://bit.ly/Postdoc_Global_Reach)).
- e. The Directorate of Research Funding and Ecosystem (DPER) conducts an administrative eligibility review.
- f. Eligible proposals will undergo scientific evaluation by independent reviewers.
- g. Successful applicants will be selected based on the evaluation results and the decision of DPER.
- h. Awardees are required to conduct the proposed research, achieve the program's Key Performance Indicators, and submit progress and final reports in accordance with the program requirements.

POSTDOCTORAL GLOBAL REACH PROGRAM: PROPOSAL GUIDELINES AND TEMPLATES APPLICATION CHECKLIST (SISTEMATIKA USULAN)

Applicants must prepare and submit the following documents in English:

1. Cover Letter.
2. Comprehensive Curriculum Vitae (CV) including a complete list of scientific publications.
3. Certified copy of Ph.D. diploma or academic transcript in English.
4. Research Proposal (maximum of 3 pages) following the prescribed format/template.
5. Contact information of two referees, with the condition that one must be the Ph.D. Supervisor.
6. Top three publications in PDF format along with other relevant supporting documents.
7. Letter of Recommendation from the Host (Universitas Indonesia faculty member assigned as the supervisor/host).

1. COVER LETTER TEMPLATE

To:

Director

Directorate of Research Funding and Ecosystem (DPER)

Universitas Indonesia

Subject: Application for the Postdoctoral Global Reach Program

Dear Director,

I am pleased to submit my application for the Postdoctoral Global Reach Program at Universitas Indonesia.

I hold a Ph.D. in [Field of Study] from [University Name] and wish to conduct postdoctoral research under the supervision of Prof./Dr. [Host's Name] at Universitas Indonesia. My proposed research aligns with the objectives of the program and aims to contribute to high-quality research outputs and international collaboration.

Enclosed are the required application documents, including my curriculum vitae, Ph.D. degree certificate/transcript, research proposal, publication portfolio, referee information, top publications, and the recommendation letter from my host.

Thank you for your consideration. I look forward to the opportunity to participate in the Postdoctoral Global Reach Program.

Yours sincerely,

[Applicant's Name], Ph.D.

2. CURRICULUM VITAE (CV) TEMPLATE

a. Personal Identity

No.	Item	Details
1	Full Name (with titles)	
2	Gender	Male / Female
3	Faculty / School and Study Program	
4	NIK / ID	
5	E-mail Address	
6	Phone / Mobile Number	

b. Author Identity

1.	Name Used in Publications	
	a. Last name:	
	b. First name / abbreviation:	
2	Scopus Author / Web of Science ID	ID: h-index: _____, Number of documents: _____ Total citations: _____ by _____ documents
3	ORCID ID (if available)	
4	Google Scholar ID	ID: h-index: _____, Number of documents: _____ Total citations: _____ by _____ documents

c. Scientific Publications Indexed in Scopus (Last 3 Years)

No.	Title	Format (Journal, Proceeding, Book Chapter, etc.)	Volume / Issue / Year	Authorship Position (First/Co-/Corresponding)	SCIMAGOJR Level (Q1-Q4)	SJR Score
1						
2						
3						

All data filled and listed in this curriculum vitae are true and accurate, and I hold full responsibility for its validity to meet one of the requirements for the PUTI GLOBAL REACH proposal submission.

Depok, _____ 2026

Applicant,

(Full Name)

3. Ph.D. DIPLOMA OR ACADEMIC TRANSCRIPT

[Please attach the certified copy of your Ph.D. diploma or official academic transcript in English in this section]

4. RESEARCH PROPOSAL TEMPLATE (MAXIMUM 3 PAGES)

Title (Title) [Enter your research title here]
Sustainable Development Goals (SDGs) [Specify which SDGs are addressed by this research]
Abstract (100—250 words) [Enter abstract text here]
Background (Background) [Enter background information here]
Research Objective (Objective) [Enter the main and specific objectives here]
Novelty (Novelty) Explain the position of your research in comparison to existing research published in international journals and explicitly state its scientific novelty.
Methodology (Method) [Describe research design, data collection, and analysis tools here]
Publication Output Target (Output) Specify the target publication according to the scheme criteria (include the Scopus journal link). <i>Example: International Journal of Ethics and Systems:</i> https://www.scopus.com/sourceid/21100867943
References (Pustaka) [List academic references used in the proposal]
Keywords (Kata Kunci) Provide 5 keywords commonly used to search for your research topic within research databases.

5. INFORMATION OF REFEREES

Referee 1 (Ph.D. Supervisor)

Name :
Position :
Institution :
Email :
Phone Number :

Referee 2

Name :
Position :
Institution :
Email :
Phone Number :

6. TOP THREE PUBLICATIONS AND SUPPORTING DOCUMENTS

Applicants must attach their top three articles in PDF format. Additionally, applicants must provide a screenshot of their Scopus profile, displaying the author's identity, Scopus Author ID, affiliation, number of documents, total citations, h-index, and the profile URL link.

Example of Scopus Profile Details:

URL: <https://www.scopus.com/authid/detail.uri?authorId=22988279600>

Einstein, Albert

[Institute for Advanced Study](#), Princeton, United States •

[Show all information](#)

38,066

Citations by 33,471 documents

131

Documents

46

[h-index](#)

7. LETTER OF RECOMMENDATION FROM THE HOST

Date: [Date]

To:

Director

Directorate of Research Funding and Ecosystem (DPER)

Universitas Indonesia

Subject: Recommendation for Postdoctoral Global Reach Program

Dear Director,

I am pleased to recommend **Dr. [Applicant's Full Name]** for participation in the **Postdoctoral Global Reach Program** at Universitas Indonesia.

I have reviewed the applicant's academic qualifications, research experience, and proposed research plan. Based on my assessment, the applicant possesses the scientific competence, research capability, and commitment required to successfully undertake the proposed postdoctoral research.

I confirm my willingness to serve as the **Host Researcher** and to provide academic supervision, research guidance, and access to the necessary research facilities throughout the duration of the program. The proposed research is aligned with our research group's expertise and is expected to strengthen international collaboration while contributing to high-quality scientific publications and other research outputs.

Therefore, I fully support the application of **Dr. [Applicant's Full Name]** for the Postdoctoral Global Reach Program and recommend the applicant for consideration.

Should you require any further information, please feel free to contact me.

Sincerely,

Prof./Dr. [Host Researcher's Name]

NIDN/NIDK/NUPTK: [Number]

Faculty: [Faculty Name]

Universitas Indonesia

Email: [Email Address]

Phone: [Phone Number]

(Signature)